

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on October 12, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	S. Testa
J. Santagata	

At the start of the meeting Chairman Santagata asked everyone to remain standing after the pledge of allegiance to have a moment of silence for our board member Sharon Woshnak who passed this week.

Steve Testa of Romano, Hearing, Testa & Knorr presented the Audit for the BBMUA for the period ending December 31, 2015 to the board for approval. Mr. Testa explained in detail the report for their review and discussion. Mr. Testa explained that GASB 68 Statement is for the accounting and financial reporting for Pensions and became effective in 2015 for the Authority and for all of the State and Local Governmental Units in the country. Under GASB 68 all individual government employers have to report their proportionate share of the State's net pension liability on their financial statements along with all deferred inflows and outflows and the pension expense. The BBMUA's equity or net position was reduced by \$1,459,000.00 due to this calculation requirement. Mr. Testa informed the board that the Authority received a clean opinion on its financial statements. There were no material weaknesses or significant deficiencies in connection with internal control and there were no instances of non-compliance required to be reported under government auditing standards or standards promulgated by the Division of Local Government Services in the State of New Jersey. As a result there were no findings and recommendations in the audit report and therefore, no corrective action is needed. Even though there were no findings and recommendations, there was one matter for discussion. Mention of this is attached to the governance letter. In Mr. Testa's opinion it didn't elevate to a level to be a finding in the audit report due to the amount.

This was the matter with the roof repair. This is all laid out in an attachment to the governance letter. Mr. Testa commended the Authority and the administrative and financial staff, specifically Cheryl Santore, Alan Zorzi, Mary Ann Chalow, and Debbie Austino for a job well done in regard to the audit report.

m/Delano s/Baker to adopt Resolution R-28-2016 a resolution whereas, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and whereas, the annual report for the fiscal year ended December 31, 2015 has been completed and filed with the Borough of Buena Municipal Utilities Authority pursuant to N.J.S.A. 40A:5A-15. m/passed

The adopted Audit of the BBMUA for the period ending December 31, 2015 can be found on the BBMUA website.

The Borough of Buena will be returning the \$56,000.00 that we amended our budget to provide to them. Council voted to not accept the funds that Mayor Zappariello had come before the board to ask for. No official paperwork has been received as of yet, however it was said it will be returned.

An email was received from Ben Parvey of Blue Sky Power requesting a letter of consent for The Pinelands Commission clarifying that Cambria Solar was the awarded provider for the solar project and the BBMUA will be using the power from the solar facility on the adjacent property.

m/Formisano s/Baker to write and execute the letter of consent for The Pinelands Commission clarifying that Cambria Solar was the awarded provider for the solar project and the BBMUA will be using the power from the solar facility on the adjacent property. m/passed

A copy of the check received from Smartlink for the repair of the lights on the BBMUA's water tower was provided to the board to show receipt of the check.

Edward Walberg of Remington, Vernick & Walberg submitted an engineering services proposal to prepare bid specifications and bidding documents for the furnishing of electrical repair and maintenance services, the furnishing of mechanical repair and maintenance services, the furnishing and delivery of wood chips, and the furnishing and delivery of water meters. The cost of the service to prepare the bid and documents is not to exceed \$950.00 for each bid listed above. There are also two more items that need to be bid that are not included on this letter and we are unsure as to why they are not included, however a call has been placed to Robert Smith. These bids would be for liquid aluminum sulfate and carbon c for the plant. The Chairman asked when we need those

bids for. I stated that we never bid the carbon c before but are close to the \$17,500.00 bid threshold. The alum bid is good through December 31, 2016. Therefore these two items would have to be bid as soon as possible. Mr. Testa stated that with the carbon c you could possibly bid the chemical from December for either a one or two year period. In the meantime the board could authorize Remington, Vernick & Walberg to bid these two chemicals at a cost not to exceed \$950.00 along with the other items listed in the letter and give them authorization to advertise as well to speed up the process.

m/Delano s/Baker to authorize Remington, Vernick & Walberg to prepare the specifications and bidding documents for the furnishing of electrical repair and maintenance services, the furnishing of mechanical and plumbing services, the furnishing and delivery of wood chips, the furnishing and delivery of water meters, the furnishing and delivery of liquid aluminum sulfate, and the furnishing and delivery of carbon c in an amount not to exceed \$950.00 per bid (total not to exceed \$5,700.00) and to authorize advertisement of those bids when they are ready. m/passed

m/Baker s/Delano to approve the treasurer's report as read. m/passed

Secretary/Treasurer Cheryl Santore provided the board with a copy of her email sent to Michael Testa Jr. at Testa, Heck, Scrocca & Testa providing the information on two septage haulers and requesting that collection proceedings begin to recover the money owed to the BBMUA.

Ms. Santore provided the board with a copy of the check received from GovDeals for the Case 621 Loader less the seller's premium along with the invoice for the same.

m/Baker s/Delano to approve the minutes of the regular meeting held on September 28, 2016. m/passed

Mr. Zorzi provided the board with an update on Well #3. A C Schultes is going into the fourth week of repairs. They televised the inside of the well. Mr. Zorzi saw that the screen had some clogging. They jetted the screen for three days. The next step is to swab the screen and the column. After this point they will put a test pump in there and televise it again. It appears that they should replace the column pipe. It was in pretty bad shape. Remington, Vernick has been out there to see if they could salvage it but it does not look promising.

When the decision was made to repair well #3 this year instead of waiting until 2017, the repair of the screen was pushed back to 2017. The screen is failing. This is an essential piece of equipment that is used every day. We have been spending a lot of money on it this year. Mr. Zorzi stated that a bearing went bad and is rattling everything apart. A quote was received from Emerald Equipment was \$8,000.00 to repair the 4 bearings. It would have to be taken down and ship it to NY and we wouldn't have it back for 10 to 14 days. Bayview bearing did not want to provide a quote because they do not do that kind of work. In speaking to our wood chip provider he stated that he uses Orchard Hydraulics. Mr. Zorzi called Orchard and had them come out to see how the screen can be repaired to last a few more months until 2017 when it will be replaced. The technician from Orchard stated that if it were him he would only replace the one bearing and see how it goes. Orchard quoted to repair the one bearing in the amount not to exceed \$2,500.00 with a minimum 3 to 4 day turn around. Therefore, Mr. Zorzi requested the board's approval to repair the screen in the amount not to exceed \$2,500.00

m/Baker s/Delano to have Orchard Hydraulics repair the bearing on the screen for an amount not to exceed \$2,500.00. m/passed

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 8. m/passed

m/Baker s/Delano to pay all bills presented for the month of October 2016. m/passed

m/Baker s/Delano to adopt resolution R-27-2016 authorizing a meeting of the BBMUA closed to the public to discuss matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8). m/passed

m/Baker s/Delano open the closed executive session meeting at 8:00 p.m. m/passed

m/Baker s/Delano to close the executive session meeting and return to the regular session at 8:13 p.m. m/passed

The board reviewed the requests of the non-union employees (Debbie Austino, Cheryl Santore, and Alan Zorzi) and came to an agreement and settlement on the three employees for a three year term starting in 2017 – 2019. The resolutions will be adopted at the next meeting.

The next regular meeting will be held on October 26, 2016 at 7:00 p.m.

m/Delano s/Formisano to adjourn the meeting 8:16 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary